

Now Hiring!



We are actively seeking qualified and dedicated candidates to fill the role of Executive Director for the Belton Education Foundation.

The Belton Educational Enrichment Foundation founded in 1992 is an independent, community based, 501(c)(3) non-profit tax-exempt organization.

Overview

The Belton Education Foundation (BEF) is seeking an Executive Director to lead and drive fundraising efforts, ensuring the growth and sustainability of BEF's mission to support the Belton ISD community. The Executive Director will be the primary point of contact for all Foundation programs, emphasizing fundraising, community engagement, and program management.

Job Summary

The BEF Executive Director will be responsible for developing and implementing fundraising initiatives, managing community relations, writing grants, and measuring the effectiveness of various programs. This position will report to the BEF Executive Committee and Board. This is a full-time, salaried position with a non-traditional schedule.

Compensation

Competitive salary starting at \$65,000 per year offered with potential for performance based incentives; pay will vary based on qualifications and experience.

Qualifications

Required:

- Bachelor's degree or equivalent work experience, preferably in Nonprofit development, Sales and/or Marketing

Preferred:

- Master's degree or equivalent preferred

Experience:

- Minimum of three years' successful experience running nonprofit entities preferred.
- Demonstrable record of successful marketing, communications, grant writing, and fundraising
- Experience with grant writing and fundraising
- Event planning experience is a plus

Responsibilities

- Fundraising and Development
- Community Relations and Communication
- Administration and Management
- Board Relations



Interested candidates should send a resume and cover letter to the Belton Education Foundation at bisdbef@bisd.net.